

Mark Medical
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September 20, 2016

Dear Mr. Recipient,

I read your ad for a Medical Billing Specialist and am submitting my resume for your review and consideration. While I've worked at a few different places they've all been in the medical field and each has added perspective to my experience.

In my current position, I am a Medical Billing Specialist at a local medical center. This perspective has created a real understanding of the results of coding mistakes and how they can affect people's lives. One of my primary responsibilities is dealing with the inevitable disputes that arise from denial of coverage that can arise from improper coding. I provide a valuable link between physicians and the insurance company, enabling vital patient services.

I maintain a high ethical work standard and understand patient confidentiality procedures. I also have gained an understanding of the importance of the timely posting of payments, denials and write-offs. Having begun my career an insurance company I believe I would bring a wealth of experience to the billing department of [Community] Hospital.

I look forward to your call to discuss this mutually beneficial opportunity and I will make myself available according to your schedule. Thank you for your time and consideration.

Sincerely,

Mark Medical

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Enclosed Resume